

# Digicorp Entry

## Wichmann Regatta

### User Guide

## General Steps

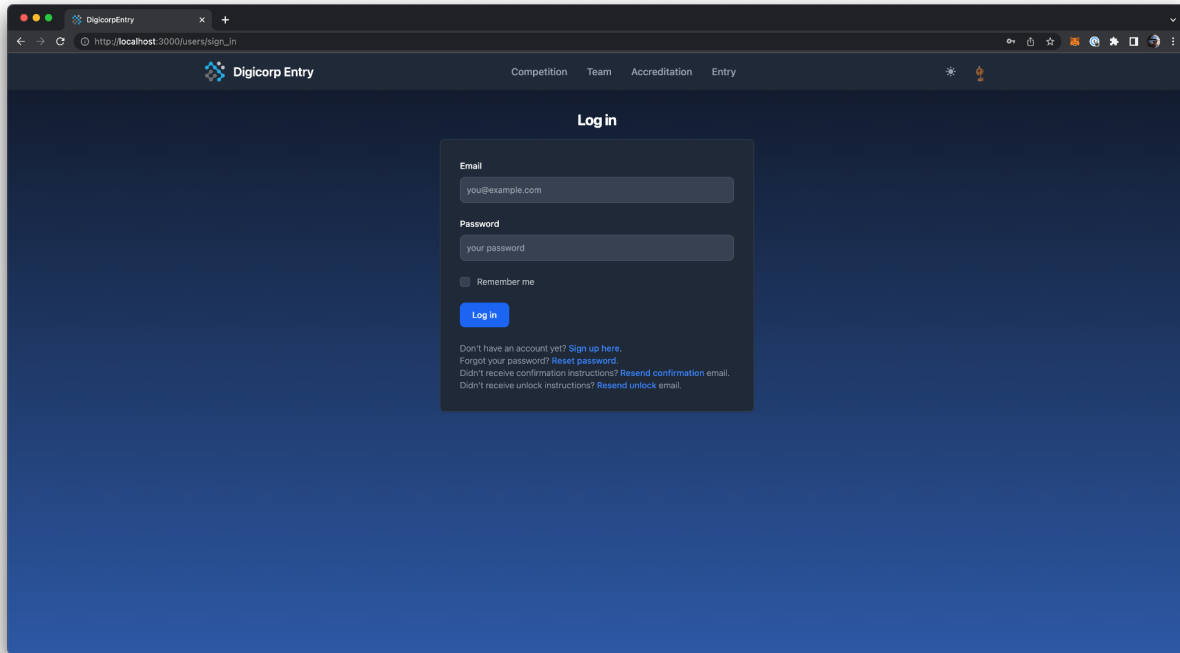
1. Register for a user account or log in using an existing account at <https://entry.digicorp.hu>
2. Select competition
3. Select your team. The team selected first will be assigned to your user account. You can also create a new team if your team is not included on the list.
4. Accredite yourself using the accreditation form
5. In case you are an athlete, you can enter into events on the Entry page. To enter into an event, select your name on the left side, and select the events you wish to enter into on the right, then click on the blue “Enter People into Events” button below the left search bar at the top.
6. In case you are a team leader, you can request for a team admin role during registration which will allow you to accredit people to your team on your behalf and enter them into events.
7. In case you made a mistake when choosing your team, or if you have any further questions, please get in touch at [info@wichmannregatta.hu](mailto:info@wichmannregatta.hu) and we will be happy to guide you through the registration process.

## The accreditation process in detail

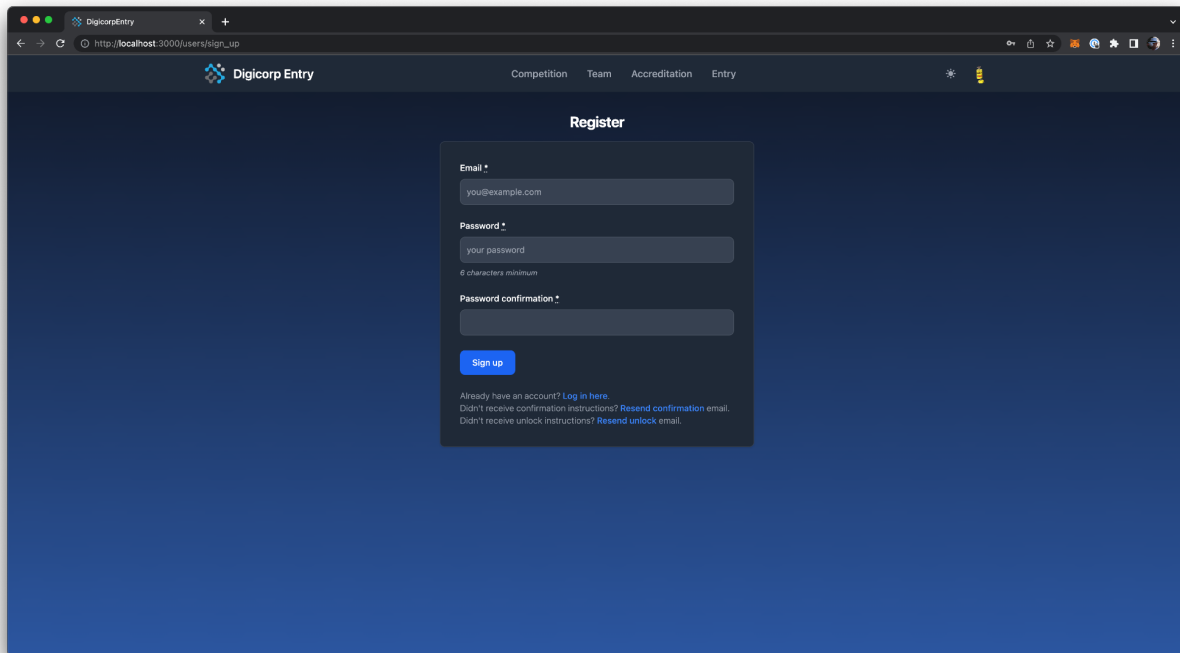
with screenshots included

The following pages contain these steps in detail with screenshots included.

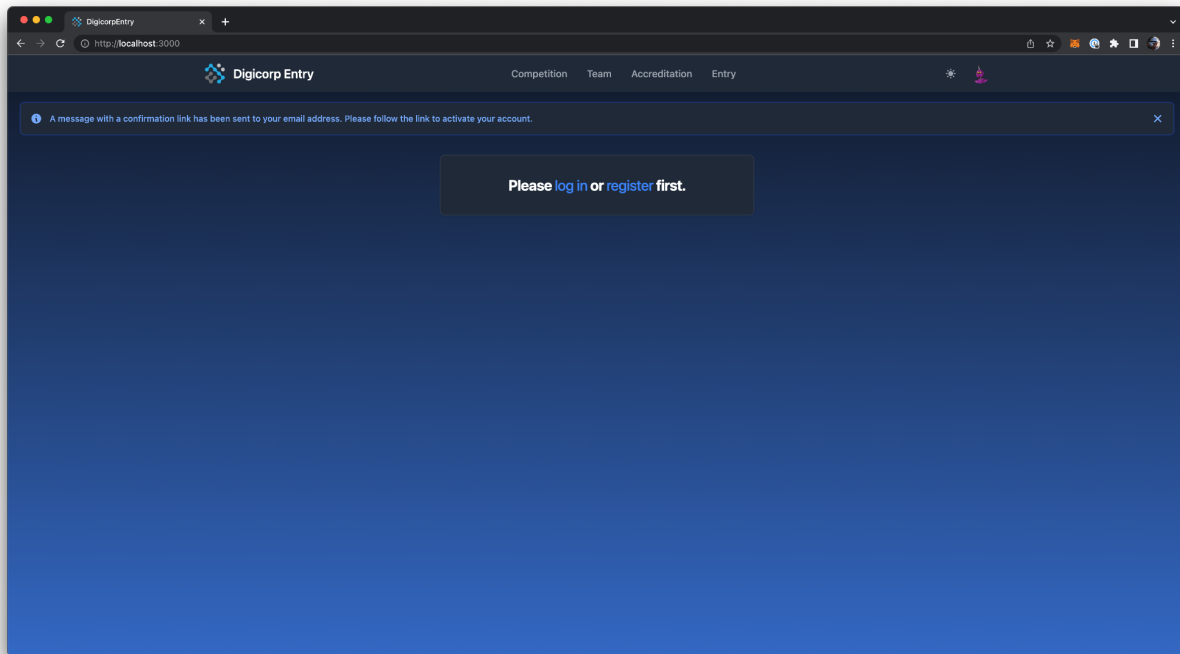
Log in screen for users with an existing account:



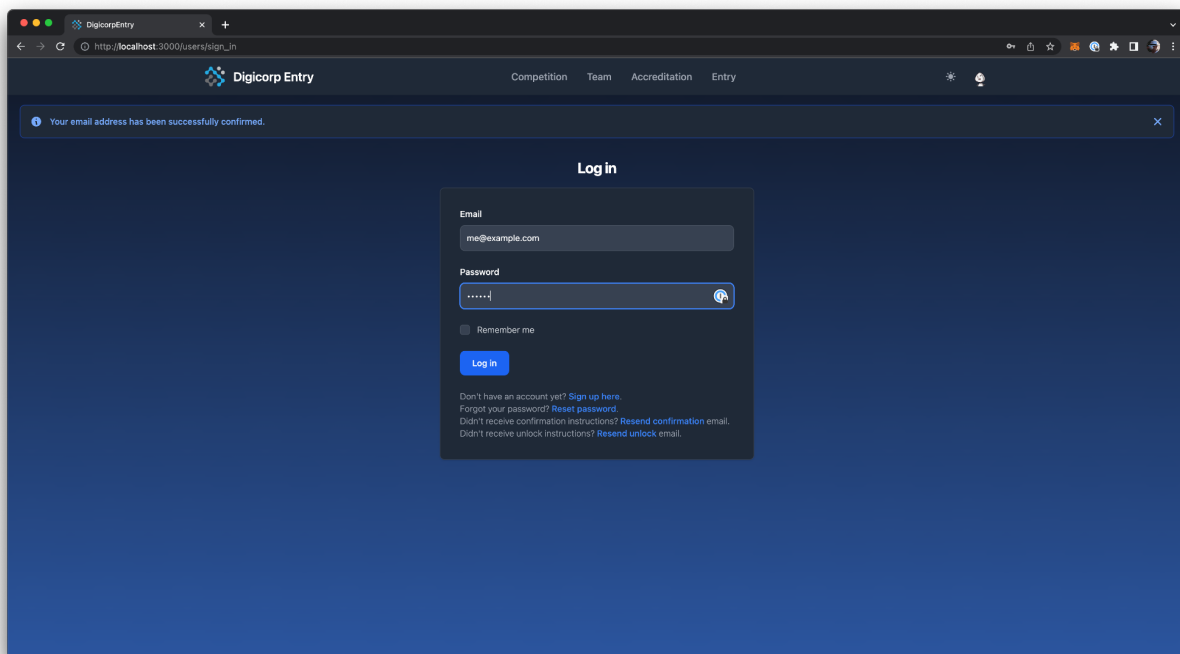
New user account registration page:



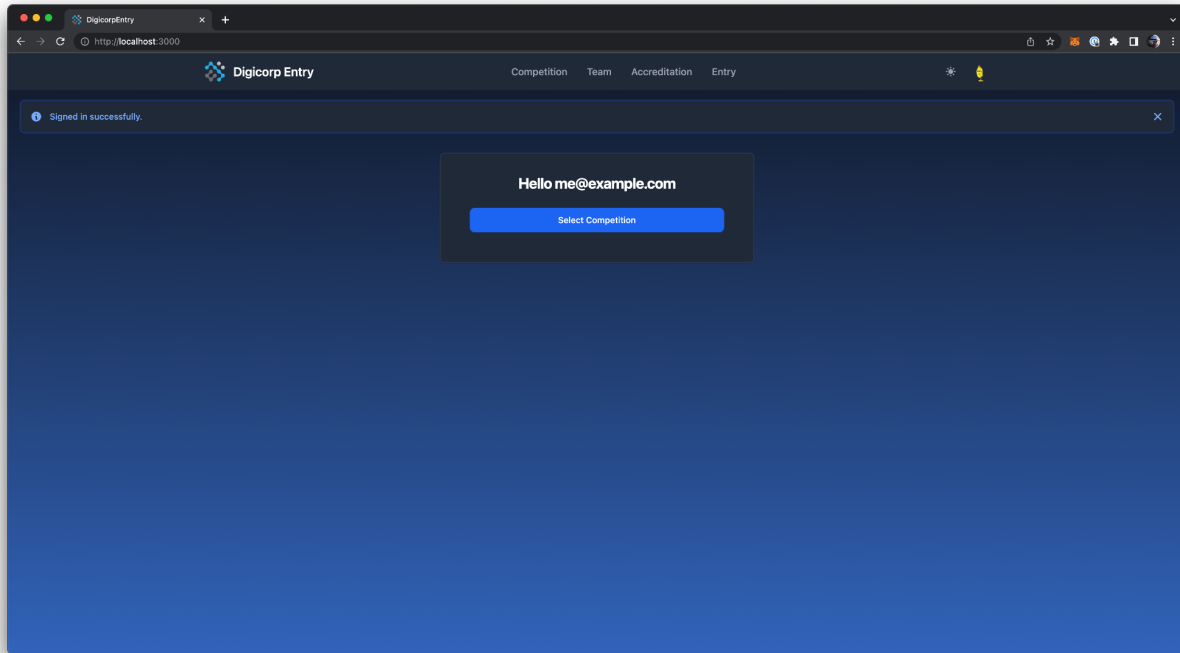
After successful registration, you need to confirm your email address by clicking the link in the email we will be sending to your email address.



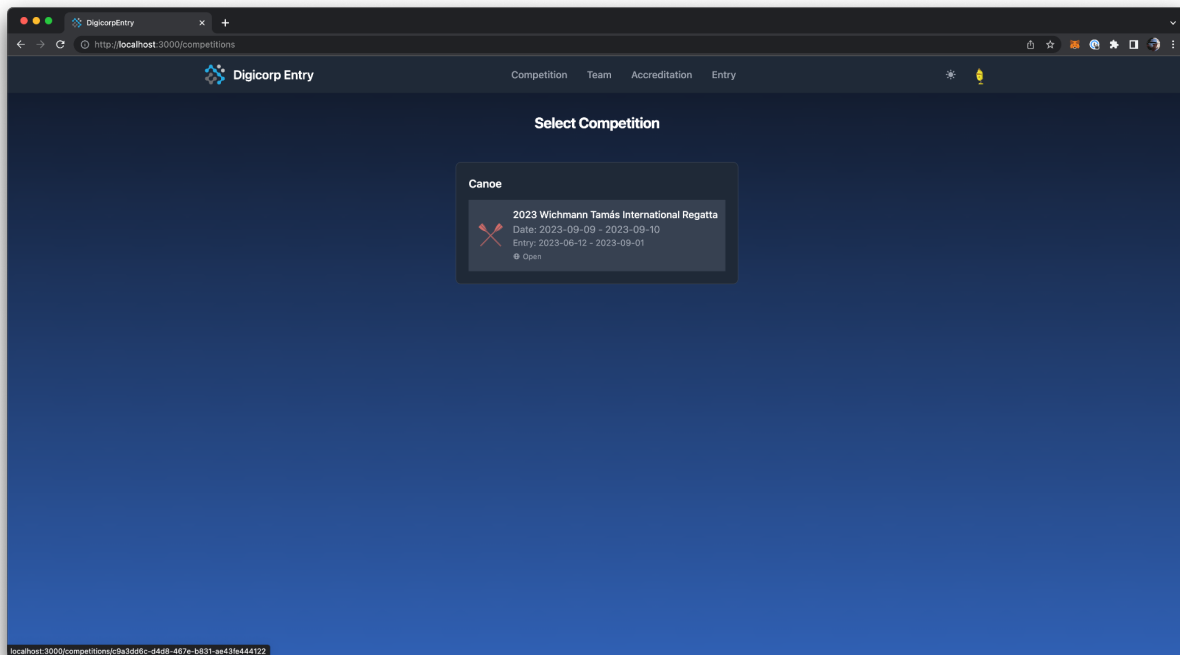
After successfully confirming your email, you can now log in:



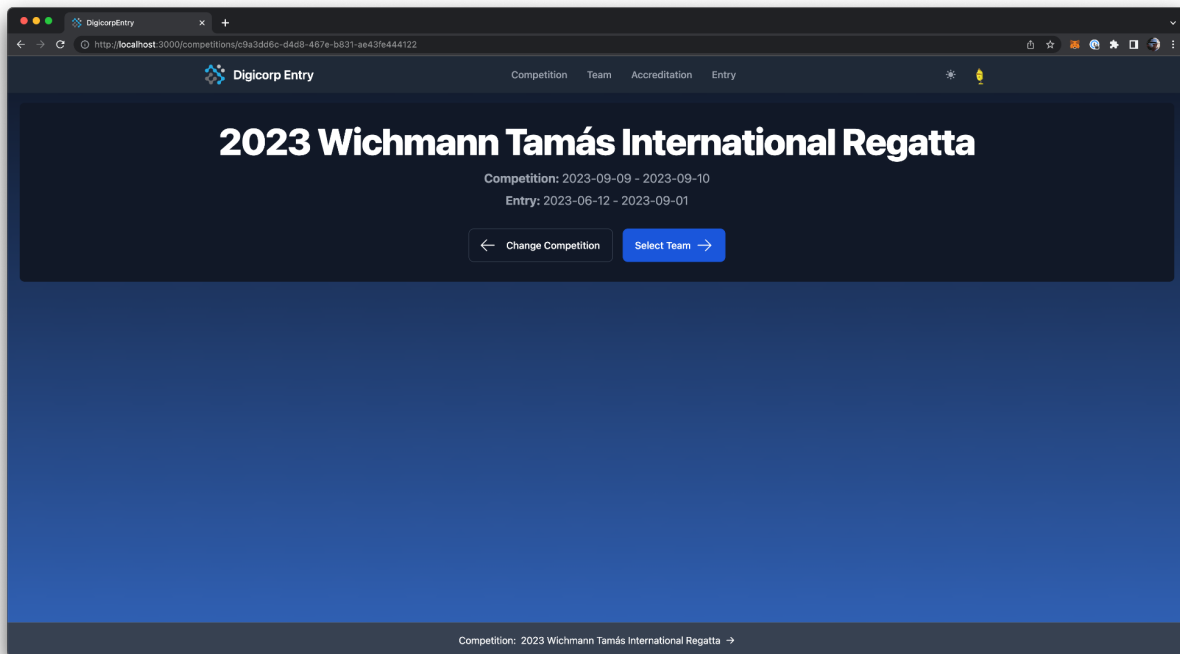
After login, click the “Select Competition” button or the “Competition” menu item at the top:



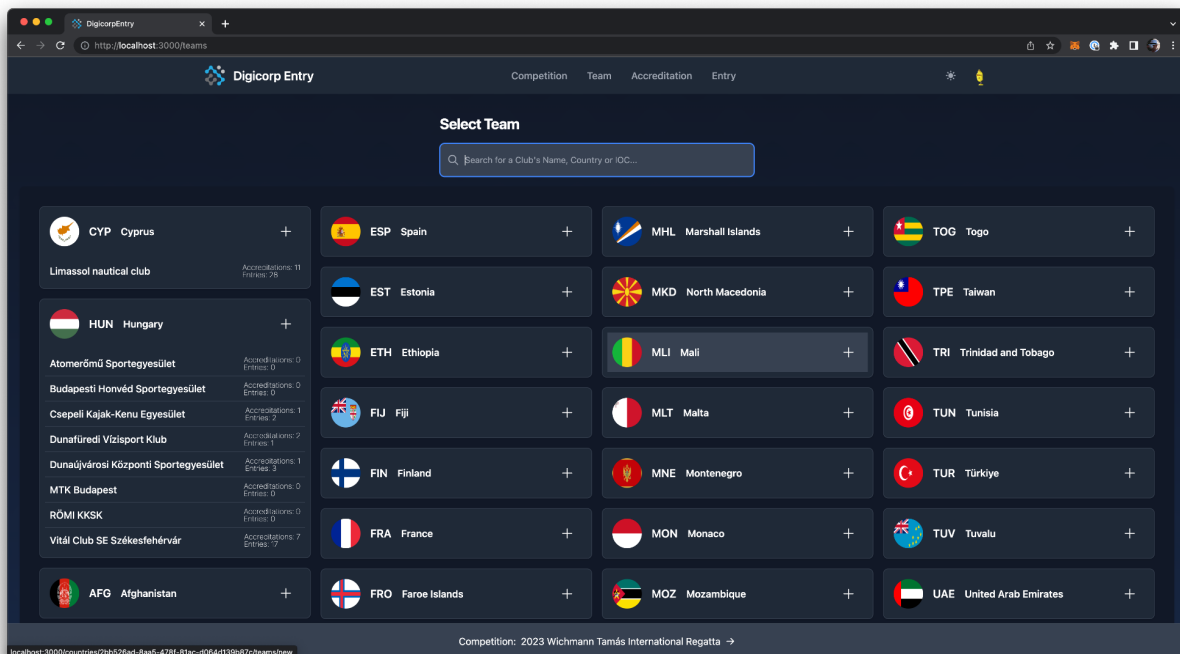
On the Competition selector page, click the competition's link:



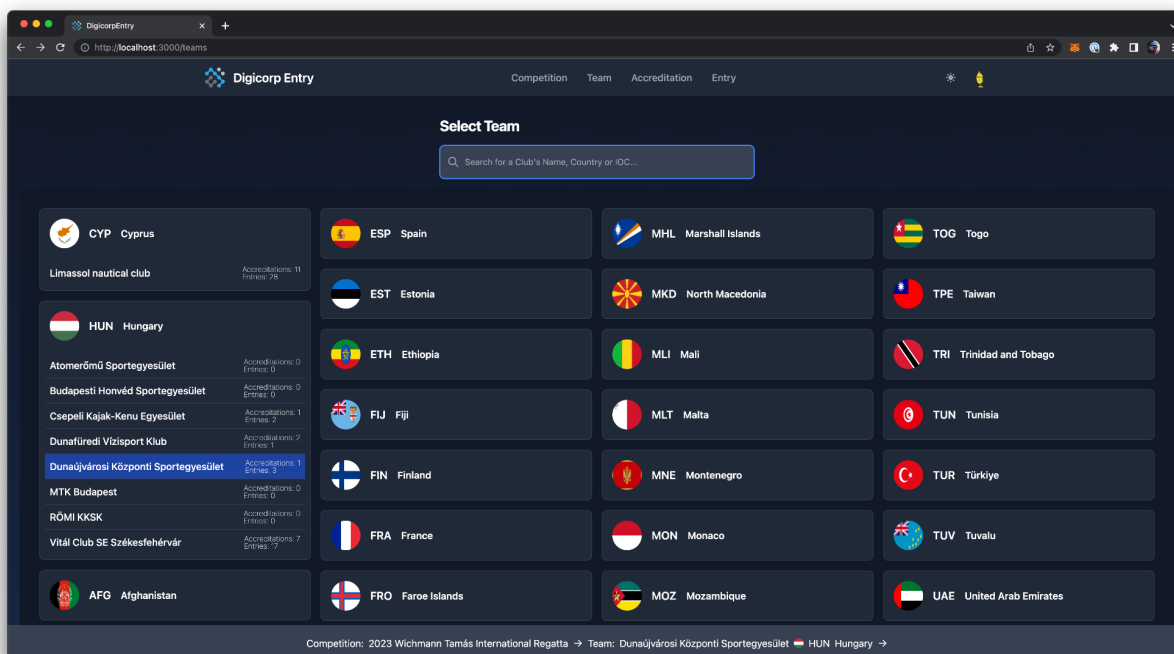
Click on the “Select Team” button:



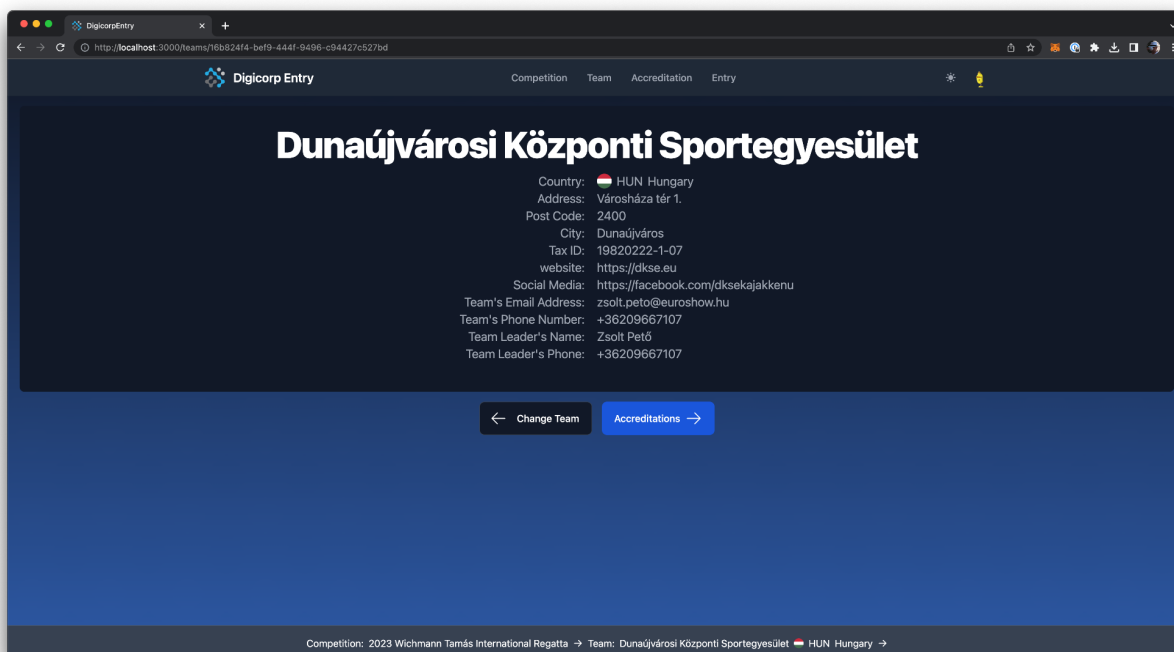
In case your team is already present, select it from the list. You can search the list by country code, or country name or team name. If your team is not listed yet, you can add it by clicking the + sign on your team’s country. The first team you select or create will be the team assigned to your user account.



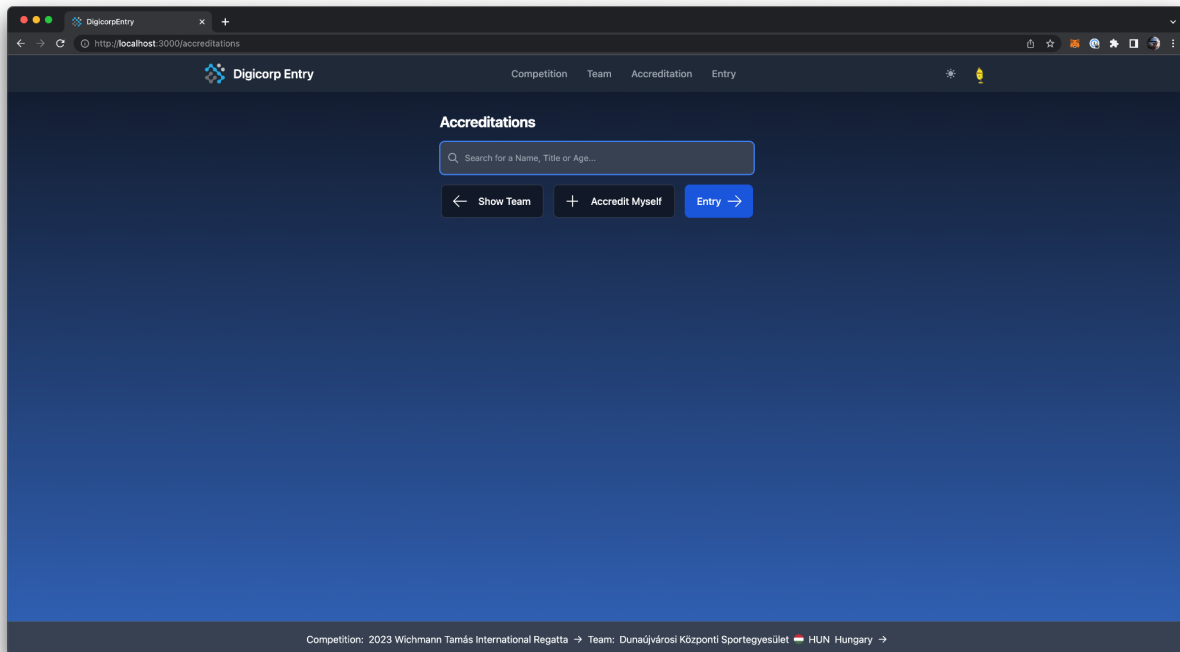
If you already selected a team, and visit this page again, it will be highlighted with a blue background on the team's list:



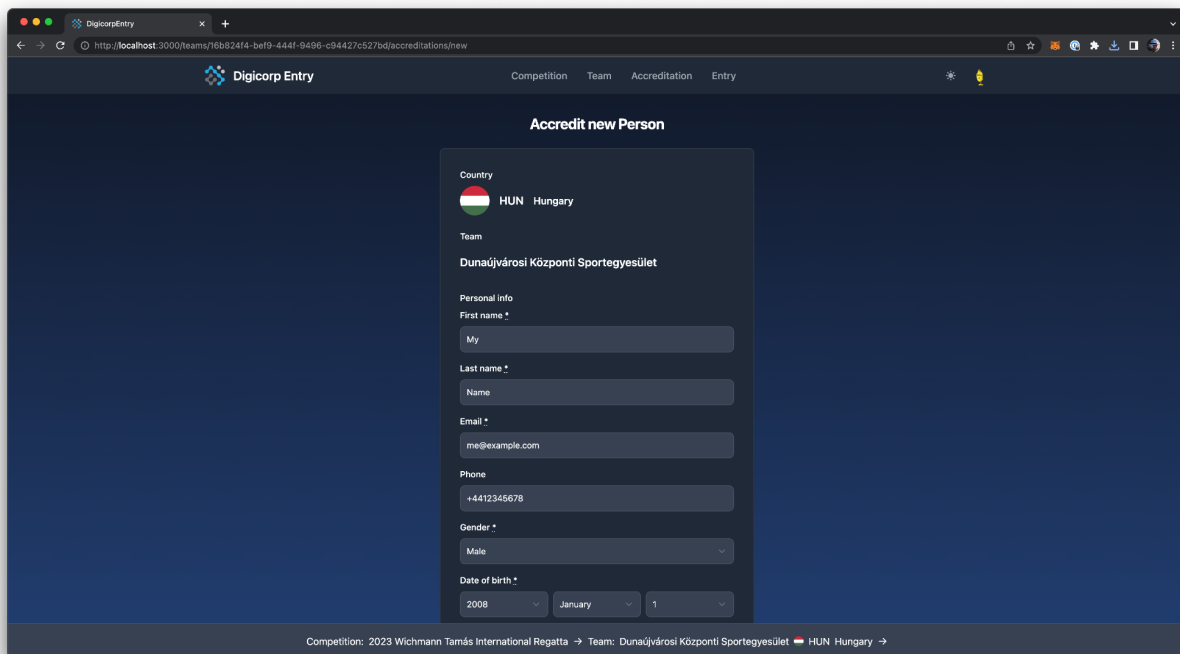
On your selected Team's page click on the "Accreditations" button.



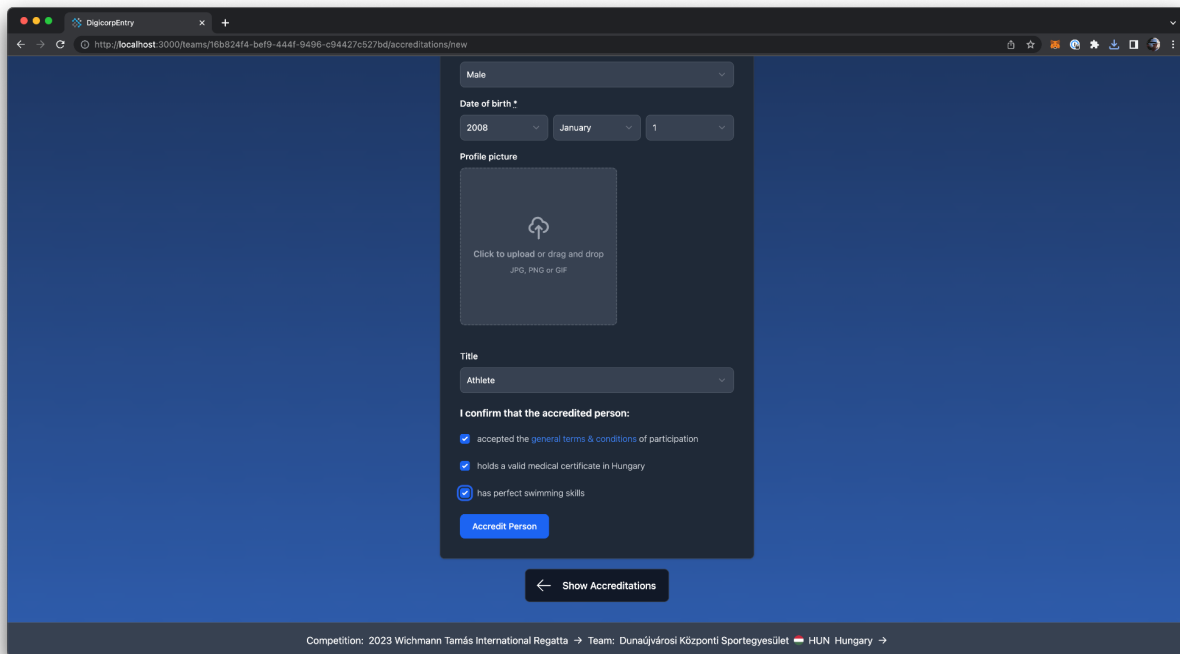
On the Accreditations page, click on the “Accredit Myself” button to accredit yourself.



Please fill in your details:



Click on “Accredit Person” after filling in all the details and selecting your profile picture for upload.

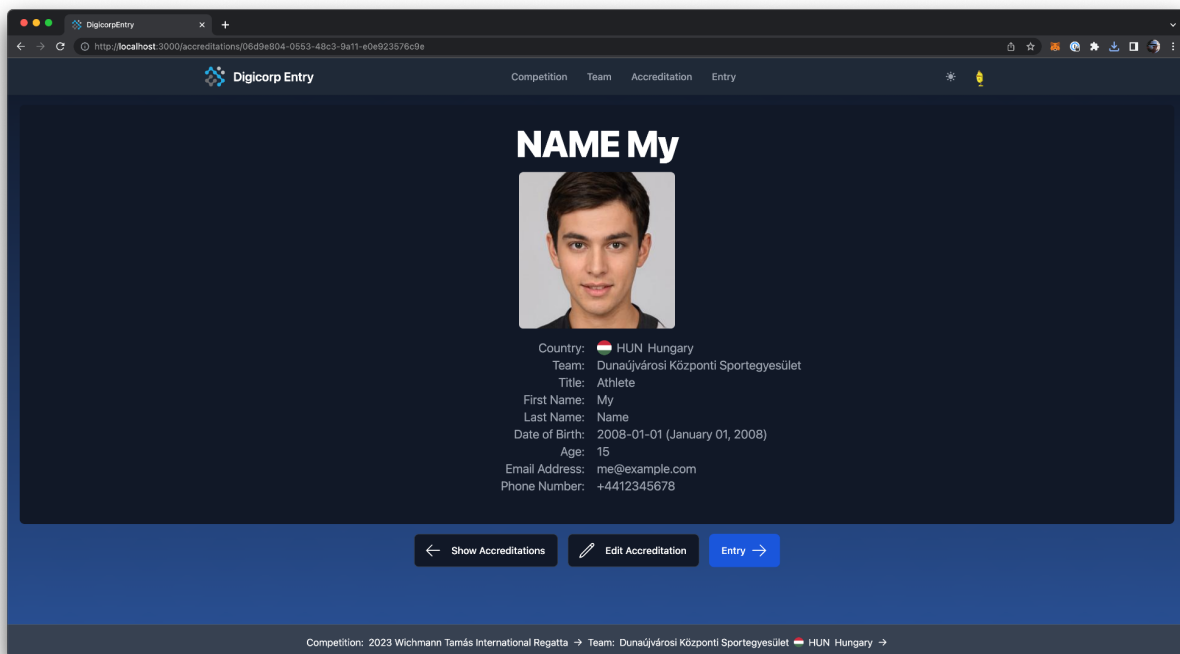


The screenshot shows a web browser window with the URL `http://localhost:3000/teams/16b824f4-bef9-444f-9496-c94427c527bd/accreditations/new`. The form is titled "Accredit Person" and contains the following fields and options:

- Gender: Male (dropdown)
- Date of birth: 2008 (year), January (month), 1 (day) (dropdowns)
- Profile picture: A placeholder box with a cloud icon and the text "Click to upload or drag and drop" and "JPG, PNG or GIF".
- Title: Athlete (dropdown)
- Confirmation section: "I confirm that the accredited person:" with three checked checkboxes:
  - accepted the [general terms & conditions](#) of participation
  - holds a valid medical certificate in Hungary
  - has perfect swimming skills
- Accredit Person (button)
- Show Accreditations (button)

At the bottom of the page, the competition and team information is displayed: "Competition: 2023 Wichmann Tamás International Regatta → Team: Dunaújvárosi Központi Sportegyesület 🇭🇺 HUN Hungary →".

In case you are an Athlete you can now Enter into Event by clicking the “Entry” Button:



The screenshot shows a web browser window with the URL `http://localhost:3000/accreditations/06d9e804-0553-49c3-9a11-e0e923576c9e`. The page is titled "Digicorp Entry" and displays the following information:

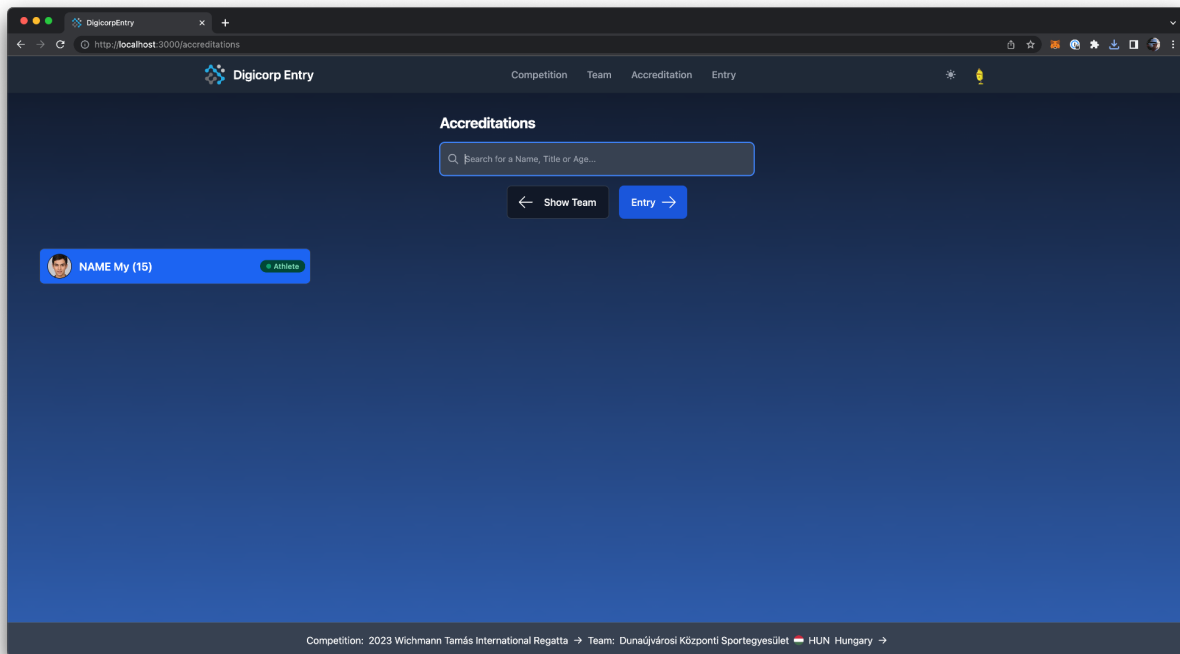
- NAME My
- Profile picture of a young man.
- Country: 🇭🇺 HUN Hungary
- Team: Dunaújvárosi Központi Sportegyesület
- Title: Athlete
- First Name: My
- Last Name: Name
- Date of Birth: 2008-01-01 (January 01, 2008)
- Age: 15
- Email Address: me@example.com
- Phone Number: +4412345678

At the bottom of the page, there are three buttons: "Show Accreditations", "Edit Accreditation", and "Entry →".

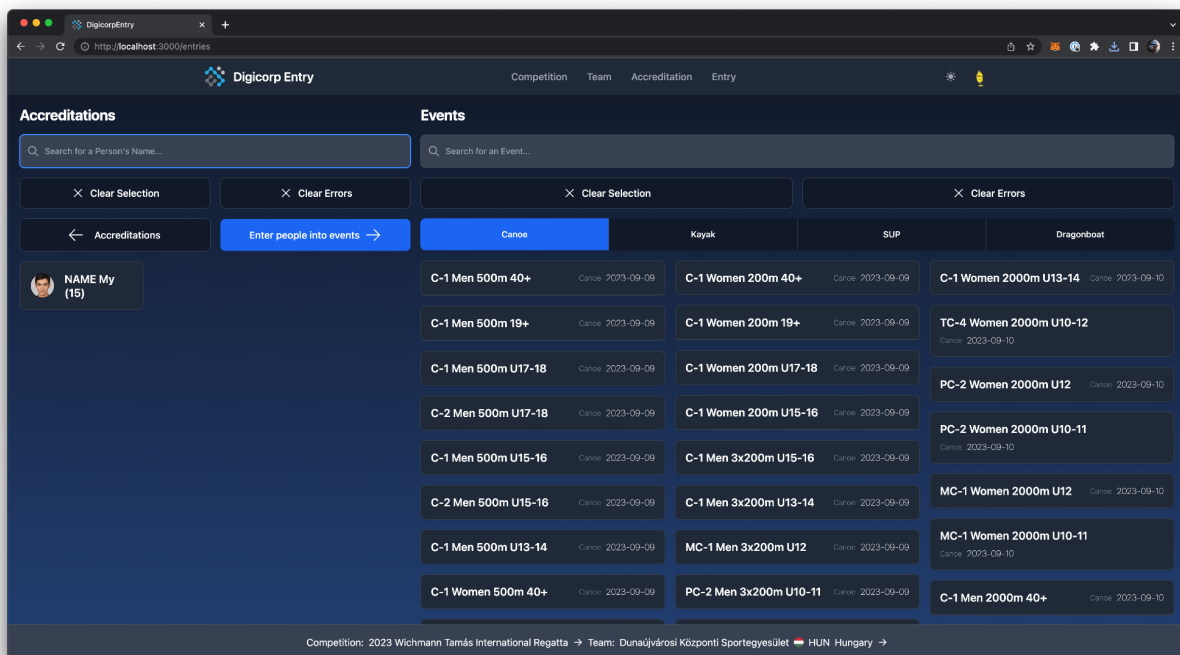
At the bottom of the page, the competition and team information is displayed: "Competition: 2023 Wichmann Tamás International Regatta → Team: Dunaújvárosi Központi Sportegyesület 🇭🇺 HUN Hungary →".



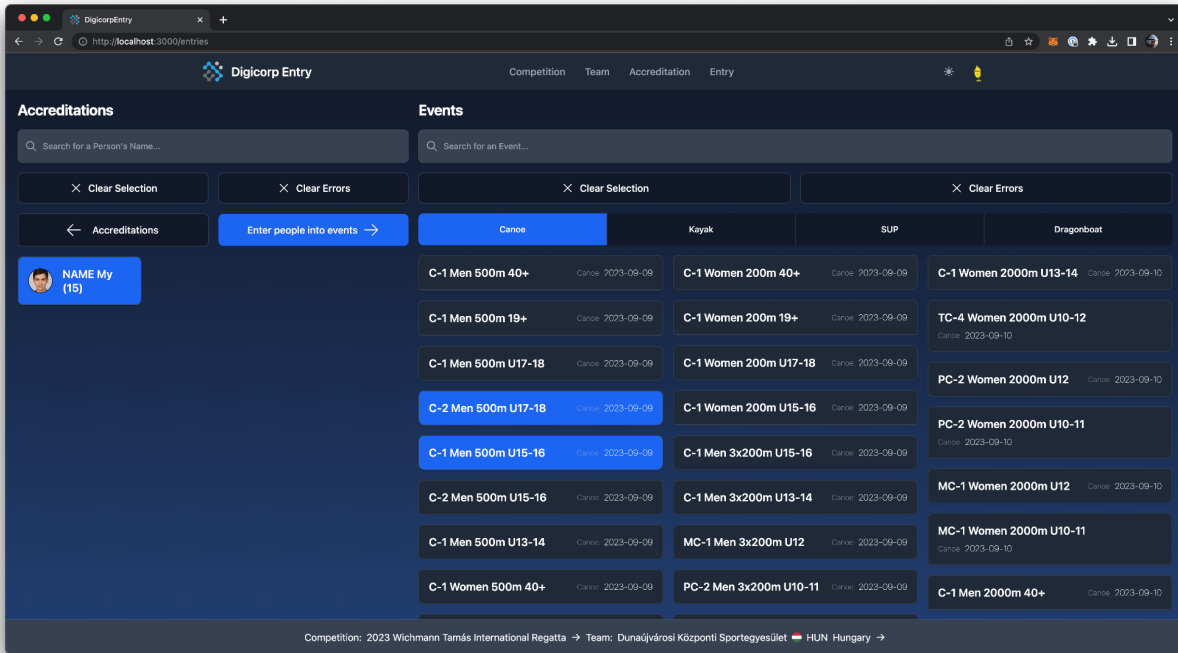
Accreditations page for your team after you accredited yourself:



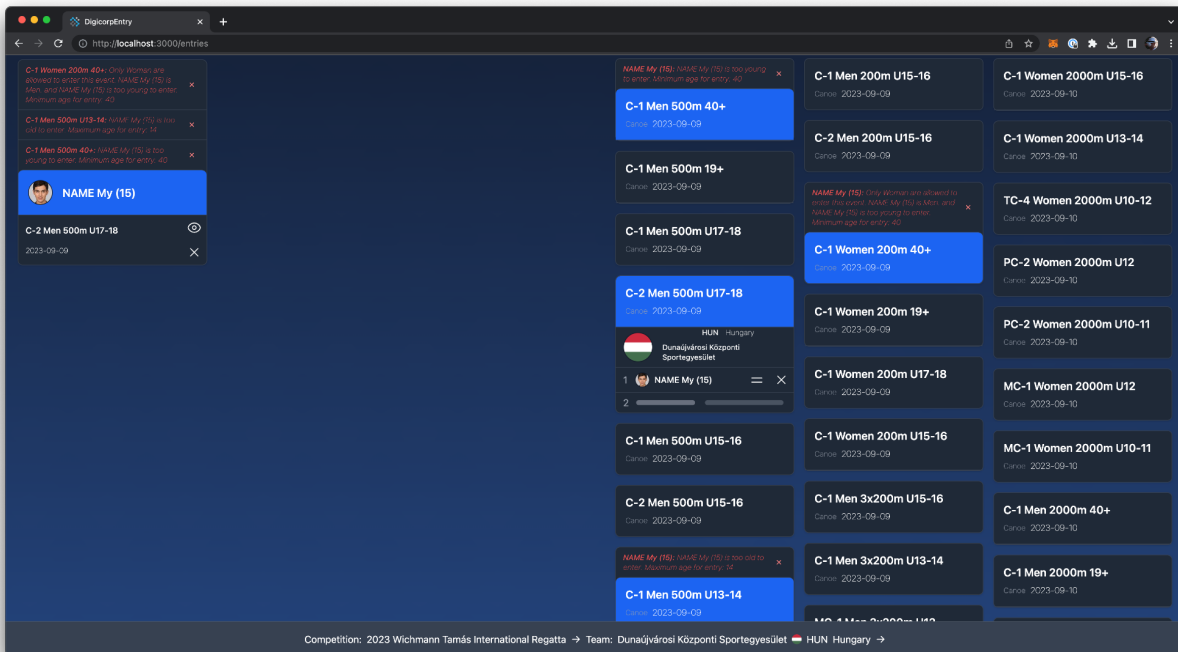
Entries page:



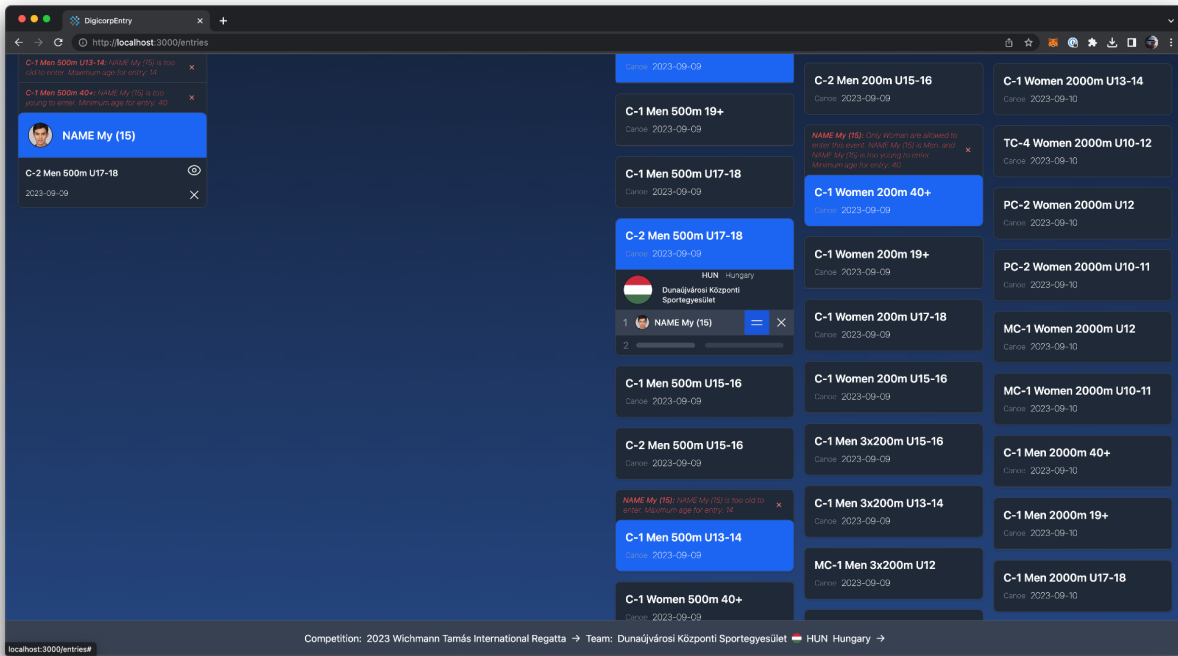
To enter into events, select your name by clicking it, then select the events you wish to enter into, then click the “Enter people into events” button.



In case there are any problems with the entry, the system will display an error message with the exact issue:



In case a boat has more than one athlete their order can be rearranged within the boat by clicking and dragging the icon marked with two horizontal lines (highlighted in blue). Entries can also be deleted by clicking the X icon in their respective rows:



You can check your approval status on the users page, accessible through the “Users” link when clicking on the user menu:

